

# Addressing the Information Legacy of an Offshore Asset

## A CDA Open Half Day Workshop

Thursday 15<sup>th</sup> March 2018, 1:30pm – 5:00pm



<b>Programme *</b>		
Venue: CDA, Second Floor, The Exchange 2, 62 Market Street, Aberdeen, AB11 5PJ		
<b>Start</b>	<b>End</b>	
13:00	13:30	<b>Tea, Coffee, and Registration</b>
13:30	13:35	<b>Welcome and Introduction – Malcolm Fleming, Chief Executive, CDA</b>
13:35	13:45	<b>Overview: A Records Retention Schedule for Oil &amp; Gas Decommissioning</b> Daniel Brown, Manager CDA Projects, Common Data Access Limited
13:45	14:20	<b>Brent Delta Decommissioning: Challenges for Information Managers</b> Brent Delta Project Information Management Team, Shell Exploration & Production Ltd.
<p>After 40 years in the northern North Sea, the Brent Delta platform was transported onshore to be dismantled in April 2017. The information legacy of Brent Delta is still being assessed. Over 100,000 boxes of physical records, and 1 million+ files need to be reviewed against legal and company retention requirements, and for their value as part of the Brent field's cultural heritage in UK oil production.</p> <p>Shell talk through the Information Management challenges on a decommissioning project the size and age of Brent.</p>		
14:20	14:55	<b>Navigating the Oil &amp; Gas Information Legacy</b> Greg Gordon, Head of the School of Law, University of Aberdeen
<p>The rules for which records most companies must retain are clear. But what if that company operates assets sitting in the middle of the North Sea, where the usual mix of laws and regulations do not apply, and then moves one of those assets onshore to be dismantled? What, then, must you retain, why, and for how long?</p> <p>How do you weave your way through the web of laws, regulations, directives, and intergovernmental agreements to quantify the risks you run when disposing of oil and gas information, and demonstrate due diligence in how these risks are managed?</p>		
14:55	15:30	<b>The 1,000 Year Perspective: Records Retention at the Nuclear Decommissioning Authority</b> Martin Robb, National Programme Manager Information Governance, NDA
<p>Dealing with the records legacy of decommissioned oil platforms is hard enough, but how do you manage when your records need to survive, and remain useful, for the next 1,000+ years?</p> <p>Whether for a millennium, or just a decade or two, the records management challenges for both industries are the same: how do you choose which records to store, and how do you store them so that they will be readable when needed, findable when required, usable with current technology, and affordable to companies and the tax payer, ten years from now, as well as the next ten centuries?</p>		
15:30	16:00	<b>Refreshments and Networking</b>
16:00	16:30	<b>Working Session</b> Led by CDA
<p>With publication of its records retention schedule for decommissioning, the oil and gas industry has taken another big step towards good management of its information legacy. CDA will lead a working session to determine what should be done next to support information managers working in offshore decommissioning, so that costs are minimised, disposition decisions are well founded, and the long-term information liabilities of the offshore industry are well managed.</p>		
16:30	16:45	<b>Working Session: report back</b> Led by CDA
16:45	17:00	<b>Conclusions &amp; Wrap Up – Malcolm Fleming, Chief Executive, CDA</b>

\* Please note that the programme remains subject to change without notice.